

UTS Position Description

UTS: HUMAN RESOURCES

Position Title	Clinical Midwifery Facilitator
Faculty	Health
POSITION PURPOSE	

A clinical midwifery facilitator is a registered midwife, current in midwifery practice, who is employed by UTS to facilitate student learning in an off campus clinical setting. The clinical facilitator will assist the students to develop the knowledge, attributes and skills necessary for practice within the clinical environment as a beginning practitioner. The clinical facilitator will act as a professional role model for students and is responsible for maintaining positive relationships with health care industry partners to enhance the learning experience.

RELATIONSHIPS

Supervision

This position reports to the Head of Midwifery Discipline and/or the Bachelor of Midwifery (BMid) Course Director.

Collaboration and Communication

Head of Midwifery Discipline

Bachelor of Midwifery Course Director

Clinical Subject Coordinators

Clinical Education Facilitation Coordinator (CEFC) (Clinical Facilitation Team – CFT)

Clinical Practice Unit (CPU)

Other Clinical Facilitators (Direct, Agency & Onsite Facility Facilitators)

External

Staff from health facilities and health-related organisations

Professional bodies AHPRA, NMBA, ACM

MAJOR RESPONSIBILITIES

The Clinical Midwifery Facilitator's major responsibilities include:

- Accountability for the facilitation of formal and informal learning of the assigned students.
- Collaborating with the clinical placement site to ensure that the student is able to meet the theoretical and clinical knowledge objectives as set out in the subject outline and in line with the NMBA standards for Midwifery (2018).
- Enabling and assessing midwifery skill development in the clinical placement setting so that undergraduate midwifery students can achieve the clinical learning objectives as stated in their subject outline.
- To act as a representative of UTS.
- Conducting formative and summative assessments using the AMSAT and acting on learning and clinical concerns in consultation with the Bachelor of Midwifery Course Director and/or Clinical Subject Coordinators. This may include the formulation of learning support plans or escalation of concerns.
- Collaborating and working collegially with all parties involved in the process of placements

Additional Clinical Midwifery Facilitator responsibilities include but are not limited to:

TEACHING & LEARNING / EDUCATIONAL DEVELOPMENT

- Demonstrating clinical expertise and professional role modelling in the placement setting.
- Supporting the student in the development of problem solving and critical thinking skills.
- Identifying ethical and legal aspects of the Midwife standards for practice (2018) in the clinical setting.
- Facilitating students to learn and adhere to Midwife standard for practice (2018).
- Maintaining and promoting the standards and policies of the Faculty of Health, NSW Health, Clinical Excellence Commission (CEC), International Confederation of Midwives (ICM), AHPRA and the NMBA.
- Assisting students to develop skills in reflection and self-evaluation, and evidence based clinical practice.
- Providing frequent, interactive, timely, appropriate and behaviour constructive feedback in the formative and summative assessments using the AMSAT.
- Seeking feedback from health care facility/service staff relating to students' clinical performance and acting on concerns.
- Attending clinical facilitator briefing days, forums and other professional development activities.
- Undertaking annual appraisals where applicable.

RESEARCH AND SCHOLARSHIP

- Undertakes professional development (as per registration requirements) to maintain knowledge of evidence-based midwifery practice

ADMINISTRATION, MANAGEMENT AND LEADERSHIP

- Develop collaborative relationships with health care facilities, participation in facility-based orientation and other activities as required.
- Provide each placement site with contact details on commencement of placement, and remain accessible via mobile/email (business hours) throughout placement duration.
- Make pre-placement contact with students (at least 2 weeks prior to commencement of placement) and review and plan for the students' clinical requirements and portfolio.
- Respond promptly and professionally to the concerns and needs of students and staff in the health care facility and refer to Bachelor of Midwifery Course Director and/or Clinical Subject Coordinators when required.
- Document all relevant information regarding student assessment, incident reports or issues which relate to the clinical placement using the appropriate UTS/LHD and clinical placement pathways documentation.
- Ensure documentation of AMSATs are completed within a timely manner and submitted appropriately, as per the due dates listed in the UTS Educators' and Facilitators' Guide.
- Write and implement learning support plans and consult with BMid Course Director where necessary.

POSITION CHALLENGES

The Clinical Midwifery Facilitator is required to work within clinical settings with minimal supervision. This requires flexibility and the ability to assess and make judgments using critical thinking skills.

AUTHORITY

The Clinical Facilitator is expected to act autonomously under the broad direction of the Bachelor of Midwifery Course Director (or delegate), and within rules and guidelines set by the Faculty of Health & Industry Partnered Facilities/LHD.

HEALTH AND SAFETY

The Clinical Facilitator is expected to:

- Adhere to health and safety policies and procedures as directed by the clinical facility (NSW Health or other).
- Understand the major hazards, risks profile, compliance requirements and correct safe work procedures in the clinical setting, including the reporting of hazards and incidents.
- Follow and act on incidences that relate to the UTS Health & Safety Management Policy using the UTS HIRO reporting system.

SELECTION CRITERIA

UTS: HUMAN RESOURCES

POSITION: Clinical Midwifery Facilitator

FACULTY: Faculty of Health

Skills and attributes

- Demonstrated effective verbal and written communication skills with experience in giving feedback, performance management and conflict resolution.
- Ability to interact effectively with students, the health facility and UTS Faculty of Health staff, to provide clinical placements.
- Demonstrated ability to work autonomously under broad direction, be self-motivated, take initiative and exercise good judgment and critical thinking skills.
- Demonstrated excellence in the tact and diplomacy necessary to deal with challenging interactions with students and stakeholders.
- Ability to complete documentation of student performance accurately on the online AMSAT within the requested timeframe.
- Good computer literacy (particularly in Word and UTS online management systems eg. MyPlacement/Sonia platforms).
- Demonstration of clinical expertise and professional role-modelling.
- High-level time management skills.
- The ability to maintain confidentiality in relation to the woman's, student's and university matters.

Knowledge

- Demonstrated understanding of the NMBA Midwifery standards for practice (2018) and the Code of conduct for midwives (2018).
- Active engagement in contemporary professional practice activities and midwifery education to maintain CPD requirements (as per registration).

Experience

- Demonstrated knowledge and experience of conducting performance and assessments with students in clinical and/or simulation settings.
- At least 5 years clinical experience (full time equivalent) with at least 2 years conducting assessments.

Qualifications

- Current registration as a midwife in Australia with no restrictions on practice, and principal place of practice being NSW.
- Post graduate qualifications and experience in adult education is highly desirable
OR
- Certificate IV in Training and Assessment.